

ANGLO SAXONICA

PUBLICATION ETHICS AND PUBLICATION MALPRACTICE STATEMENT

A peer-reviewed journal committed to ensuring the highest standards of publication ethics, *Anglo Saxonica* adheres to strict codes of ethical behavior, namely the following principles of Publication Ethics and Publication Malpractice Statement, based on the Code of Conduct and Best Practice Guidelines for Journal Editors of the Committee on Publication Ethics – COPE.

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The editors and the executive editorial board of *Anglo Saxonica* are responsible for:

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- offering guidance to guest editors, authors and reviewers on everything that is expected of them and also information on the peer review processes;
- providing new editorial board members with guidelines on what is expected of them and keeping existing members updated on new policies and developments;
- evaluating manuscripts exclusively on the basis of their academic and intellectual merit, without regard to the author(s)' race, age, gender, sexual orientation, disability, ethnic origin, religious belief, citizenship, political orientation or social class;
- ensuring a fair and unbiased double-blind peer review of the manuscripts and that all information related to them is kept confidential, keeping both authors' and peer reviewers' identities protected;
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Guest editors are responsible for

- defining the subject matter and role of every article in a thematic issue;
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- establishing a timeline for draft paper submission, peer review, revision and final paper submission with the executive editorial board, and ensuring that all deadlines are met;
- writing the Introduction to the issue.

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- Authors should not submit the same manuscript simultaneously to more than one publication at a time;
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- Authors submitting their work to *Anglo Saxonica* for publication as an original article must confirm that this represents their own contributions and has not been plagiarized in whole or in part from other works without clearly citing the source;
- Authors must ensure that the manuscript has not been published elsewhere.

- The corresponding author with the journal should ensure that all appropriate co- authors are included in the author list of the manuscript, and that there is a full consensus of all co-authors in approving the final version of the paper and its submission for publication;
- Authors should disclose financial or other conflict of interest that might influence the results or interpretation of their manuscript. All sources of financial support should be disclosed;
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- Peer review assists the editors and executive editorial board of *Anglo Saxonica* in making editorial decisions and, through the editorial communication with the author, may also assist the authors in improving the manuscript;
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As publisher of *Anglo Saxonica*, the University of Lisbon Centre for English Studies (CEAUL/ULICES)

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- protects intellectual property and copyright;
- ensures that good practice is maintained to the standards defined above.